



North Muskegon Public Schools Request for Proposals

Landscaping and Irrigation

05.31.2023

Curt Babcock

North Muskegon Public Schools

1600 Mills Ave

North Muskegon, MI 49445



Overview

North Muskegon Public Schools (the “District”) is seeking proposals from a contractor (each a “Bidder”) for landscaping and irrigation services.

Goals

The district’s goal is to have the Moulton Playground have the mulch and debris removed, irrigation installed, topsoil added, and hydroseeded. The district will work with awarded contractor to determine what to replace the mulch with.

Additional Information

Non-Mandatory Walk-Throughs

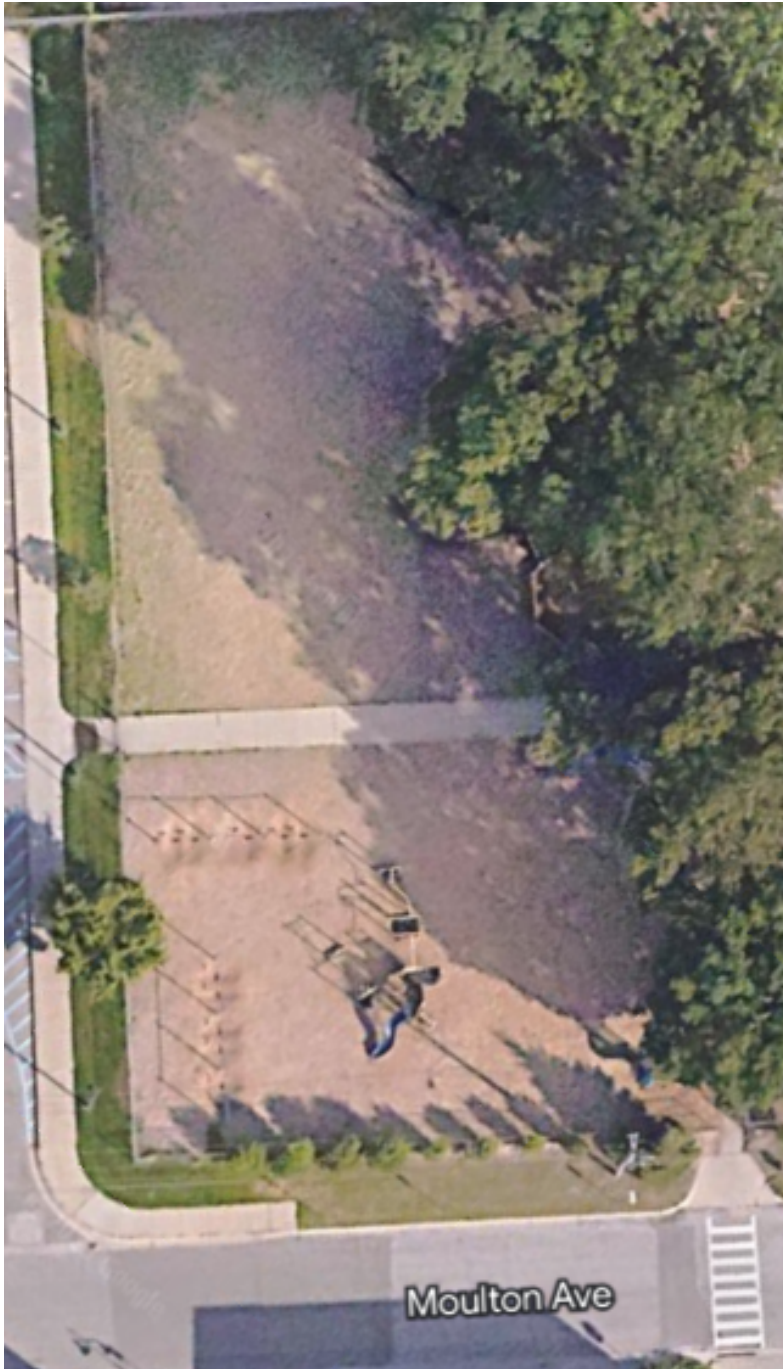
Walk-throughs can be scheduled with Curt Babcock via email cbabcock@nmpps.net and are recommended.

Desired Installation Time-Line

School is out on June 9, 2023. The work can be performed after June 9, 2023 with a desired completion date of no later than July 15th.



Google Earth Map





Proposal Timeline

1. RFP released on 05/31/2022.
2. Non-mandatory walk throughs can happen during this timeframe. Information to set one up is on page 2.
3. **Proposals are due on June 9, 2023 at 9:00 am. Bids are to be submitted via mail to: North Muskegon Public Schools, Attn: Curt Babcock, 1600 Mills Ave., North Muskegon, MI 49445 OR via email to cbabcock@nmpps.net with a subject line of "Landscape RFP".**
4. A tentative post-bid interview with the low bidder will be held on June 13th.
5. The Board of Education will take action on the lowest qualified at the June board meeting. The district will notify the company the following day.
6. Desired project completion is July 30th, 2023.

Proposal Requirements

1. Proposals shall be prepared in compliance with provisions of this RFP. Failure to comply may result in the disqualification of the proposal.
2. Interested Bidders are strongly encouraged to submit an intent to respond to Curt Babcock via email at cbabcock@nmpps.net to ensure that the Bidder receives all addenda or communications regarding this RFP.
3. Late Proposals will not be accepted.
4. Each Bidder, before submitting a proposal, shall, if it is uncertain of the conditions, requirements, and/or obstacles that might impact the provision of the project, request further information. Failure to make such inquiry or receive an answer shall not relieve the selected Bidder from the obligation to comply, in every detail, with all provisions and requirements of the RFP nor shall it be a basis for any claim whatsoever for alteration in any term or payment required by the eventual contract between the selected Bidder and the District (the "Contract").
5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify the District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have submitted an intent to respond. The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.



6. All proposals and any accompanying documents become the property of the District and will not be returned.
7. The District reserves the right to waive irregularities in this RFP, the bid process, or the proposals. Any such waiver shall not modify any remaining RFP requirements or excuse a Bidder from full compliance with the RFP specifications and other Contract requirements if the Bidder is awarded the Contract.
8. Each Bidder who submits a bid, by submitting a bid, agrees to indemnify and hold harmless the District and its employees, board members, and consultants for any claim against the District involving the Bidder and arising out of the bid process. By submitting a bid, each Bidder agrees that it will make not claim against the District regarding this RFP or the bid process.
9. Each Bidder must provide pricing for a payment and performance bond per the requirements of Michigan Compiled Laws Section 129.201. The performance and payment bonds shall be in an amount equal to the base bid, but do not include the cost of bonds within the base bid. Rather, the costs should be identified separately. The bonds shall be solely for the protection of the District and shall be executed by a surety company authorized to do business in the state of Michigan and be listed in Federal Register or have an AM Best Rating of B+ or better.
10. All Bidders, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and applicable federal and state laws, rules and regulations and will abide by the terms and conditions thereof.
- 11. Each Bidder complete Appendix A as the three forms are the proposal bidding documents. The documents include Affidavit of Bidder, Iran Economic Sanctions Act Certification, and the bid proposal sheet.**



APPENDIX A

Proposal:

Mulch Removal Price: _____

Irrigation Install Price: _____

Number of Irrigation Heads Assumed: _____

Topsoil Price: _____

Hydroseed Price: _____

TOTAL PROPOSAL PRICE: _____



AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named applicant (the “Applicant”), pursuant to the compliance certification requirement provided in the North Muskegon Public Schools (the “School District”) Request For Proposals (the “RFP”), hereby certified, represents and warrants that the Applicant *(including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Applicant is awarded a contract as a result of the aforementioned RFP, the Applicant will not become an “Iran linked business” at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

APPLICANT: _____

Name of Applicant By: _____

Title: _____

Date: _____

STATE OF MICHIGAN)

) ss.

COUNTY OF _____)

The instrument was acknowledged before me on the ____ day of _____, 2023,
by _____.

Notary Public

_____ County, Michigan

Acting in the County of: _____

My Commission Expires: _____